**Job description - Maternelle Supervisor**

Jacques Prévert School is looking for a dedicated and caring supervisor to assist  children in their daily activities. The role involves overseeing the children during meal times, recess, and after-school care, ensuring their safety and well-being.  
  
Location: Jacques Prévert School 41 Brook Green London W6 7BL  
  
Contract Type: Part-Time 16 hours a week (4 days)  
  
Start Date: 16/09/2024  
  
**Responsibilities:**

Supervision During Meals

* + Assist children during meal times, help with the distribution of meals, and encourage healthy eating habits.
  + Monitor children's behavior and ensure that meals take place in a calm and respectful environment.

Supervision During Recess

* Ensure the safety of children during outdoor play periods.
* Organize and lead age-appropriate recreational activities.
* Intervene in conflicts or minor injuries and provide first aid if necessary.

Supervision During After-School Care

* Oversee children during after-school activities, ensuring they are engaged in appropriate activities.
* Help children prepare for departure and ensure they are safely handed over to their parents or guardians.

**Qualifications and Skills:**

* Previous experience in supervising or caring for young children, preferably in a school or childcare setting.
* Excellent communication skills and the ability to interact with children in a positive and constructive manner.
* Patience, empathy, and the ability to manage children's behaviour in a caring way.
* Organizational skills and the ability to work as part of a team.
* First aid training would be an asset

**How to Apply before 5-7-2024 :**

* **a completed**[**Application Form**](https://www.ecoleprevert.org.uk/AjaxRequestHandler.ashx?Function=GetSecuredDOC&DOCUrl=App_Data/ecoleprevert_org_uk/JoinUs_en-GB/_Documents_2023-24/Application-form%20efljp-candidature.doc)**including your reasons for applying and two references;**
* **copies of your diplomas;**
* **a Disclosure and Barring Service check (the British criminal record check) if you live in the United Kingdom;**
* **a completed [Health\_Questionnaire](https://www.ecoleprevert.org.uk/AjaxRequestHandler.ashx?Function=GetSecuredDOC&DOCUrl=App_Data/ecoleprevert_org_uk/JoinUs_en-GB/_Documents_2023-24/Health_Questionnaire.pdf)**