**A Native English-Speaking Teaching Assistant in Ecole Maternelle**

**Job Description**  
  
The native English-speaking assistant will work closely with the French lead teacher.  
The native English-speaking assistant will support students in their English learning.   
The role involves helping to create a positive and immersive English learning environment, fostering the development of basic language skills through games, songs, creative activities, and daily routines.

Level: 3 years old and +  
Work Location: Ecole Jacques Prévert  41 Brook Green London W6 7BL  
Contract Type: Full-Time  
  
Start Date: 16/09/2024  
 **Responsibilities**

**Educational Support**

* Assist the French lead teacher in preparing and conducting educational and playful activities in English.​
* Actively participate in play sessions, songs, story reading, and other interactive activities.
* Encourage students to communicate in English in a natural and playful manner

**Student Support**

* Provide individual and small group support to help students develop their understanding and use of English.
* Observe and assess students' language progress in collaboration with the lead teacher.
* Help identify the specific needs of students and adapt activities accordingly.

**Classroom Participation**

* Assist in setting up and tidying educational materials and play areas.
* Help manage transitions and daily routines (arrival, departure, meals, nap time, etc.).
* Foster a safe, stimulating, and inclusive classroom environment.

**Communication and Collaboration**

* Regularly communicate with the lead teacher and other members of the educational team.
* Participate in planning and coordination meetings.
* Contribute to the creation of educational materials and resources in English.

**Qualifications and Skills**

* Language:
  + Native English speaker or equivalent level (C2).
  + Proficiency in French is an advantage.
* Education:
  + A Level 3 Diploma in Childcare & Education (Early Years Education) language teaching, or a related field is preferred.
* Experience in teaching or working with young children is a plus.
* Personal Skills:
  + Excellent communication skills and the ability to work as part of a team.
  + Patience, empathy, and the ability to build relationships with young children.
  + Creativity and enthusiasm for leading playful and educational activities.
  + Organisational skills and the ability to manage multiple tasks simultaneously.

**How to Apply before 5-7-2024:**

* a completed [Application Form](https://www.ecoleprevert.org.uk/AjaxRequestHandler.ashx?Function=GetSecuredDOC&DOCUrl=App_Data/ecoleprevert_org_uk/JoinUs_en-GB/_Documents_2023-24/Application-form%20efljp-candidature.doc)  including your reasons for applying and two references;
* copies of your diplomas;
* a Disclosure and Barring Service check (the British criminal record check) if you live in the United Kingdom;
* a completed [Health Questionnaire](https://www.ecoleprevert.org.uk/AjaxRequestHandler.ashx?Function=GetSecuredDOC&DOCUrl=App_Data/ecoleprevert_org_uk/JoinUs_en-GB/_Documents_2023-24/Health_Questionnaire.pdf)